



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

Lions Juhu Nandlal Jalan Mahila Mahavidyalaya, Vile Parle (E), Mumbai-57

- Name of the Head of the institution **Dr. H.N.Lokhande**
- Designation **Principal I/C**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **02226169565**
- Mobile no **9137543121**
- Registered e-mail **0251jnjcollege@gmail.com**
- Alternate e-mail **ksgaikwd2006@gmail.com**
- Address **Manglayatan, Paranjape 'B' Scheme, Road No.1, Vile Parle (E)**
- City/Town **Mumbai**
- State/UT **Maharashtra**
- Pin Code **400057**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Women**
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **SNDT Womens University, Mumbai**
- Name of the IQAC Coordinator **Dr. Krishna Gaikwad**
- Phone No. **02226169565**
- Alternate phone No. **02226169565**
- Mobile **9820426345**
- IQAC e-mail address **0251jnjcollege@gmail.com**
- Alternate Email address **ksgaikwd2006@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)

<https://www.lnjcollege.in/assets/pdf/aqar/2021-22/3.%20AQAR%202020-21.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.lnjcollege.in/assets/pdf/aqar/2021-22/a/academic-calender-2021-22.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.5	2004	08/01/2004	07/01/2009
Cycle 2	B	2.85	2010	28/03/2010	27/03/2015
Cycle 3	B+	2.53	2018	16/08/2018	15/08/2023

6. Date of Establishment of IQAC

02/02/2004

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

8. Whether composition of IQAC as per latest

Yes

NAAC guidelines

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. The IQAC included all the staff members after the numbers of staff was reduced due to superannuation.
2. The IQAC familiarised the members with the Online AQAR format.
3. The IQAC supervises student orientations for examination and other activities.
4. Extra curricular activities for students are organised by teachers as per their assigned portfolios.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To finalize Academic Calendar, 2021-22	The Academic Calendar was prepared and was implemented with little flexibility.
To reformulate the IQAC as per the guidelines.	The Coordinator, Dr. Gaikwad suggested that the members of teaching staff are reduced and whatever the teachers available on full time mode were taken in the IQAC.
To prepare for the submission AQAR 2020-21 online as per new guidelines before the stipulated time.	The AQAR 2020-21 was submitted on 13.04.2022 before last date.
To orient the students about Online Examinations	The teachers held online orientation for students about online examination and they also prepared Google Forms of sample question papers as a rehearsal of solving them on actual platform.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee (CDC)	03/02/2023

14. Whether institutional data submitted to AISHE

Part A

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• if yes, whether it is uploaded in the Institutional website Web link:	https://www.lnjcollege.in/assets/pdf/aqar/2021-22/a/academic-calender-2021-22.pdf				
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6.Date of Establishment of IQAC			02/02/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of			View File		

IQAC		
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<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
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<ul style="list-style-type: none"> Name of the statutory body
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Name	Date of meeting(s)
College Development Committee (CDC)	03/02/2023

14. Whether institutional data submitted to AISHE
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Year	Date of Submission
2021-22	19/01/2023

15. Multidisciplinary / interdisciplinary
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16. Academic bank of credits (ABC):
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Students have been asked to download the DigiLocker App and create their ABC Id
17.Skill development:
Nil
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
NEP 2020 has not been adopted by our University during this Academic Year
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
NEP 2020 has not been adopted by our University during this academic year
20.Distance education/online education:
NIL

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	152
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File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	284
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File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	142
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File Description	Documents
Data Template	View File

2.3	45
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	12
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	14
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	11
Total number of Classrooms and Seminar halls	

4.2	329679
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	55
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and

documented process

L.J.N.J Mahila Mahavidyalaya is affiliated to S.N.D.T Women's University, Mumbai. Hence, the college follows the curriculum prescribed by the same.

The curriculum can be delivered to the students in the following ways-

1. The College prospectus: The prospectus contains the curriculum of the courses and programmes.
2. The College website: Information about the courses/ programmes offered by the college has been uploaded on the college website.
3. Department Heads: The Heads of Departments maintain a file of the syllabi of particular subjects.
4. Library: The College library has updated files of all the syllabi of all courses/ programmes offered by the college.
5. Curriculum delivery by subject teacher: At the beginning of the academic year, all teachers inform and provide the students with the syllabus of the subject being taught by them.

The implementation of the curriculum through the various means is as follows:

1. Teaching Plans
2. HOD meetings
3. Syllabus revision workshops-
4. Time table- It provides the frame work within which the curriculum is effectively delivered to the students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.ljncollege.in/degree/syllabus-ba

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1.1 Academic Calendar and CIE

An academic calendar is made to keep students, teachers and office staff reminded of key dates throughout the academic year. The main purpose of an academic calendar is to schedule activities and use time management. Our institution adheres strictly to its academic calendar. The Academic Calendar is prepared at the beginning of the academic year. All curricular and co-curricular activities are planned in advance so as to ensure smooth and timebound execution of the same.

Continuous Internal Evaluation (CIE) is to test those abilities of and CIE thus has to be designed by SNTD University while keeping in mind the dates of submission of marks. The calendar outlines the semester schedule, including internal evaluation and external examination schedule. The faculty members prepare the teaching plan before the commencement of semester, indicating the evaluation process for each subject.

The performance of the students is assessed on a continuous basis by conducting internal assessment periodically per semester. CIE is done by way of giving assignments, project work, class tests or by conducting Viva/oral test depending on the subject.

Overall, the CIE enables follows the schedule of the Academic Calendar for most of the time.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.ljnncollege.in/assets/pdf/aqar/2021-22/a/academic-calender-2021-22.pdf

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>A. All of the above</p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

06

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

284

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our college is affiliated to S.N.D.T Women's University, Mumbai. Hence, the college, as a rule, follows the curriculum prescribed and recognized by the Academic Council of S.N.D.T. Women's University. The University has framed the curriculum for all the courses in such a way that it creates awareness in the students about gender, environment, sustainability, human values and professional ethics.

In this context it is seen that the B.A programme, in its disciplinary component papers, as well as its Foundation Course paper, has integrated gender awareness in the units of the syllabus.

Environmental awareness is reflected in the units of the syllabi of subjects like Sociology, Geography, EVS etc.

Human values and professional ethics do not need to be separately included in the syllabus since they are an integral part of the teaching learning process in all subjects.

Curriculum of the subjects like Business Law & Auditing can directly or indirectly inculcate the value of Professional Ethics in students.

To sum up, utmost care is taken to ensure that the students are being made aware of these issues along with the curriculum thus enabling them to improve and fulfil their future prospects.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

C. Any 2 of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.ljncollege.in/assets/pdf/feedback/2021-22/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.ljncollege.in/assets/pdf/feedback/2021-22/Analysis%20of%20feedback%20from%20teachers%20about%20curriculum%202021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

284

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

153

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

There are students of varying abilities in classrooms and teachers evolve teaching-learning methods and strategies to create a stress-free learning atmosphere enabling students to complete their course successfully. Students' skills and abilities are gauged by subject teachers based on pre-tests, their comprehension skills, responses to questions and performance in class tests. Special attention is provided to weaker learners so that they come on par with others. Teachers provide students with self-study material, e-material, links to websites and books from the library and the Book Bank.

Advanced and weak learners are grouped together for projects, assignments, and presentations where the weaker ones are peer mentored by the others. Regular oral or written class tests help the teachers chart the progress students make.

Advanced learners are provided with additional attention, additional reading material and extra questions to challenge them. They are encouraged to participate in competitions and activities at college and University level. The college library has a scheme that honors students with 'The Best Reader' and 'Scholar' cards.

As our medium of instruction is Marathi, students often have problems with English. The institution provides a course in Spoken English as an additional measure to address the issue.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
284	12

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The year 2021-22 was partly online and partly offline due to the increasing cases of Omicron and certain teaching methods such as field visits and study tours could not take place. Teaching-learning was mainly conducted in the hybrid mode. Teachers used certain teaching methods and activities that would enable the students to achieve the best possible learning and ensure their complete participation in the classroom. The institution wished to encourage and instill the analytical and critical thinking skills in students that would assist them in achieving not only their course objectives, but practical application of theoretical knowledge as well. The following methods/activities were used to ensure participative teaching-learning:

- Brainstorming as a pre-activity
- Asking students to collect newspaper articles pertaining to their course topics
- Asking questions to elicit response from students
- Encouraging pair and group activities
- Encouraging Group presentations and projects
- Encouraging students to find additional material from the

library and the internet

- Encouraging students to express opinions freely during group discussions
- Teaching students to summarize long answers and to prepare power point presentations

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology is used for effective teaching-learning in contemporary classrooms to enhance the quality of learning. A blend of traditional and modern methods of teaching have proved a necessary component during the last two years of Covid outbreak.

The younger generation is tech-savvy and the availability of smartphones and widespread internet service has facilitated online teaching as remote learning is easier. Our institution has integrated ICT into teaching by way of the following methods in order to make learning more effective:

- Online lectures conducted on Google Meet
- Self-study material provided online whenever necessary
- Website links provided for additional information
- Students were encouraged to search additional information online
- Online evaluation at university and college levels
- Use of Google forms for CIE
- Video clips used for additional input
- Power point presentations used for teaching and evaluation

- Webinars, workshops, and Guest Lectures conducted online
- Google forms used for collecting feedback from stakeholders

Links for Web Pages

<https://www.w3schools.com>

<https://www.tutorialspoint.com/cprogramming/index.html>

<https://vdocuments.net/dreamweaver-8-592a34dd1a5a0.html>

<https://www.geeksforgeeks.org/types-of-animations-in-flash/>

Practical links:

Adding text and manipulating using adobe premiere.

<https://youtu.be/Fk2XIJ56AAw>

Adding titles using adobe premiere.

<https://www.youtube.com/watch?v=jvYJzH5MCXM>

Adding transition effects between videos

<https://helpx.adobe.com/in/premiere-pro/how-to/add-effects-video-clips.html>

How to import videos in adobe premiere

<https://youtu.be/Pz1JoR0pX00>

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

203

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

2.5.1 CIE Mechanism

Mechanism of internal assessment is transparent and robust in terms of frequency and mode

The Continuous Internal Evaluation for Undergraduate courses carries 25 marks while the Term-End written papers carry 75 marks each. Our institution is affiliated to Shrimati Nathibai Damodar Thakersey Women's University, Mumbai and we follow the guidelines laid down by the University. Individual subjects and courses follow the guidelines prescribed by the respective Boards of Studies.

CIE mainly consists of oral or written tests, individual or group projects, presentations and assignments or any other method suggested by the guidelines. Students are also assigned to write book reviews or to evaluate films or advertisements. Effort is made to judge students on their comprehension skills, linguistic abilities, presentation skills as well as leadership qualities.

The CIE is a transparent and multidimensional process as students are tested on several skills and their performance is discussed with them, with corrective feedback for future betterment. The different testing procedures ensure that students are tested on various parameters rather than just the written.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Our institution is affiliated to Shrimati Nathibai Damodar Thakersey Women's University, Mumbai and adheres to the norms laid down by the Boards of Study for all subjects. The CIE component carries 25 marks and allows teachers the flexibility to assess the students in various ways apart from the written. Evaluation for CIE includes oral and written assignments, group and individual projects and presentations, book and film reviews as well as any other method suggested by the Boards of Studies. This enables the proper assessment of students' skills. Often, several tests are conducted with the best marks counted, ensuring no cause for grievances related to CIE.

As a large part of last academic year was conducted in the online mode, teachers used Google forms as a testing method and enabled settings where students could solve the test at their convenience. The performance of the students in the Internal Evaluation is discussed and additional tests are conducted when required.

The CIE is transparent and generally there are no grievances related to it, but in the eventuality of grievances, they are addressed promptly as students' grades are important for their future and careers.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and Course learning outcomes are the specific and

measurable skills, abilities and attitudes students will acquire after completing the course and programme. All programmes and courses clearly specify the exact level of learning the students will achieve. As our institution is affiliated to SNDT Women's University, we follow the prescribed syllabi for all programmes and courses.

Syllabi focus on important points such as providing theoretical knowledge of the subjects, the practical application of the theoretical knowledge, soft and presentation skills and acquisition of a skills enabling the students to enter the job market successfully.

The programme and course outcomes are known to teachers as they are clearly mentioned in the syllabi. Teachers who are members of Boards of study play a key role in contributing to the selection of course materials and formation of learning outcomes. The outcomes are displayed on the University and institution websites and reflected in the vision, mission and goals of the institution.

The teaching plans and teaching methods are aimed at attaining learning outcomes. All activities at the institution are geared towards enabling the students to be well versed in their subject matter, have skills that help them progress and make them global citizens.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.ljncollege.in/assets/pdf/cos/ba.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The aim of education is empowerment of students in terms of theoretical knowledge, its practical application, acquisition of skills and competencies enabling them to progress to further education and enter the job market successfully. Education also involves the acquisition of other skills and attitudes like communication and soft skills, social responsibility, leadership qualities and a strong value system enhancing students' personalities leading to holistic development.

Our university and our institution clearly mention and communicate the Learning outcomes to all stakeholders on various platforms. It then becomes important to gauge the level of attainment of the learning outcomes in actuality. Periodic evaluation of learning outcomes enables us to test and measure their efficacy and make modifications wherever required. Some outcomes are tangible and measured directly, while others are qualitative in nature. Our institution measures the attainment of learning outcomes in the following way:

- The grades of students
- Progression to further education
- Successful entry into professions
- Awards and prizes achieved by students in examinations or competitions
- Students acquiring skills such as sportsmanship, leadership, social service, and values that make them responsible citizens.
- Entrepreneurial skills acquired
- Stakeholders' feedback
- Recognition or awards achieved by alumni

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

45

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.ljncollege.in/assets/pdf/feedback/2021-22/2.7.1%20SSS%20ANALYSIS%202021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Most of our students being in lower income group, were drastically affected by the pandemic owing to their parents losing jobs or encountering crushing financial losses in small time businesses. Consequently, many of our students chose to give up further education and had to take up odd jobs which hardly generated much income owing to low qualifications. Many students had relocated to rural areas owing to the pandemic and these further acerbated problems of education, health etc

. Many students suffered from malnutrition and were psychologically and emotionally affected by the stress of the situation. To address the above problems - various departments of our college organized a number of activities, both online and offline, E.g. : lectures on how to deal with the stress of the pandemic , job opportunities , training and skill oriented initiatives to create potential for jobs/ career, elocution and competitions .

Eg: Career Counselling Cell arranged guidance lectures and a campus placement drive for students on behalf of Fly High Aviation academy.

The NSS department arranged activities related to these issues -Eg: Anaemia awareness under the 'Poshan Pakhwada' scheme of the government and a related recipe competition on 'Traditional recipes'.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

11

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities conducted in the community and for the community in the neighborhood areas of our institution have been an essential part of our co-curricular activities. The students

are always encouraged to participate in the same and learn to become good citizens who will make meaningful contribution by their activities to the society at large and to the welfare of their community members in particular. This is largely done through the National Service Scheme run by the college - extension activities are planned and organized by the P.Os and executed with the help of the student members in the neighborhood.

However, in the academic year 2021-22, due to limitations of the post pandemic situation activities in the community could not be conducted. Both our teaching staff and students had not completed all the required vaccination rounds, also the conditions in the community were not suitable for sending the students to arrange the activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

621

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Ans: - The college is having 10 classrooms, computer laboratory, conference hall and 55 computers and 3 laptops till the end of academic year 2021-22. It is important to maintain and renovate the existing infrastructure. Therefore, the renovation would require relocation. Thus, a phasing plan is adopted and institution has shifted to separate building in the same premises that will have a ripple effect for another couple of years, recently the institution has following facilities.

Room Description

Usage

Capacity

Rooms equipped with

104

Conference Hall

100

Board, LCD projector, Internet Connection, Wifi facilities, Mic

105

Lecture

80

Board, LCD projector, Mikes

201

Lecture

40

Board

202

Lecture

15

Board

203

Lecture

30

Board

204

Lecture

80

Board, LCD projector

205

Lecture

80

Board, LCD projector

206

Lecture

80

Board, LCD projector

304

Lecture

80

Board, LCD projector

305

Lecture

80

Board, LCD projector

306

Lecture

80

Board, LCD projector

301

Computer Lab

40

White Board, LCD projector, Wifi

Besides that:

- The college has well equipped central library.
- Book Bank facility to borrow the books & use for the complete semester.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Ans:- Infrastructure has been provided for students to take part in extracurricular activities. The institution has facilities for indoor and outdoor games. For cultural activities institution provide basement area and seminar hall whenever required. The seminar hall with a seating capacity of more than 300 seats is very well equipped. National level seminar/conferences/ cultural activities and inter collegiate events are conducted here on a regular basis. There is a lot of encouragement for the students to participate in sports and cultural activities. Physical directors/ Coach are been appointed to take care of games and sports activities of the college. College teams are formed to take part in state level and university level, intercollegiate competitions. Students are encouraged to participate in cultural events held in the college and also send to other colleges/universities for participation.

Adequacy of facilities

Area/Size

Year of establishment

User Rate

Playground (Outdoor games/Sports)

8000sq.ft.-

2006

47%

Gymnasium

Indoor games/ Sports & Games facility

1200 sq ft

2008

47%

Seminar Hall(Tejas Hall)

2000 Sq.ft

2006

62%

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

09

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ljncollege.in/assets/pdf/facilities/ICT%20Enabled%20facilities%20(1).pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of the ILMS software - SLIM 21(System for Library Information and Management)
- Library is fully automated since 2009-10. The managing of circulation. Cataloguing, serial control and OPAC (Online Public Access Cataloguing) is done through this system.
- Nature of Automation (fully or Partially) - Fully Automated
- Version - 3.6.0 The system is upgraded regularly . The latest upgrade version is from 3.5.0 to 3.6.0
- Year of Automation : 2009

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.35273

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

64

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Answer:- Pentium 4(P4) machines were replaced to Dual Core and Core I3 system and later replaced to LCD and LED machines. Updation was done in College office, Computer Lab, and Library . Windows XP was updated to Windows 7 in all Computer Systems including Office, Computer Lab, Library etc. Ram Size was updated to 1 GB and later updated to 2 GB. Wi-Fi is updated as per requirement of the institution. LAN network is available to all the machines within Office, Computer Lab, Staffroom, Library etc. The Internet speed is updated as per the requirement of the institution.

The Internet speed updated for the academic year 2021-2022 is 150 mbps.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

55

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

329679.00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Ans:- The Funds for maintenance are allocated and maintenance works are executed through AMC(Annual Maintenance Contract) for laboratory and library equipment and CCTV. The support staff look after the cleanliness of the college campus. Adequate infrastructure has been provided for student to take part in extracurricular activities.

Library is fully automated with Slim 21 Library software. The maintenance of the software is done through AMC with Algorithmm Consultants PVT.LTD. with regular upgradation in the version of the software. The maintenance of Library Learning resources is done through regular fumigation work. Regular binding and lamination of rare books are done. The maintenance of racks and cupboards are done in regular intervals. The maintenance of reprographic machine is done through AMC contract to Accutech Info System Pvt. Ltd.

The maintenance of computers is done by annual contract. The contractor visits the college regularly for maintaining the computers, Printers and LCD. The maintenance of carpenter work and electrical work is done by the contractor appointed by the managing committee.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
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File Description	Documents
Link to Institutional website	https://www.ljncollege.in/assets/pdf/facilities/5.1.3%20Capacity%20Building%20and%20Skills%20Enhancement%20Initiatives.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
--

230

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
--

230

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

06

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our Institution encourages students' representation and engagement in various administrative, co-curricular and extracurricular activities throughout the year. Students actively participate and work in the various programmes organized at the college. Our institution engages students in various committees and departments of the college as it encourages leadership qualities. Students have representation on NSS Advisory Committee, Internal Complaints Committee, College Development Committee and Internal Quality Assurance Cell. The Alumni Association encourages past students to participate by conducting various programmes and thus providing valuable guidance to present day students.

Under normal circumstances, students represent the college at the University level through the Students' Council and attend Sports, NSS meetings as well as meetings for the University Yuva Mahotsav.

Participation and representation in bodies, committees and activities instill a sense of belonging and responsibility in students and brings out their leadership and administrative skills and help develop their personalities.

Internal Complaint Committee: Ms.Chitra Nanvare

College Development Committee. (CDC): Ms.Sneha Chatambali

NSS Advisory Committee: Ms.Sonal Dangle, Ms.Aishwarya Jadhav

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college has an Alumni Association but it is not registered.

The Alumni association is a valuable resource to any institution as it connects present day students to previous ones. Students who have completed their education from the institution always feel a strong sense of connection and belonging to the institution. Often previous students who have achieved success and mastery in their chosen fields are encouraged by the faculty to provide guidance to current students by way of conducting lectures and workshops at college.

The following programmes were conducted by the Alumni,

- Ms.Neha Rane, our alumnus conducted a workshop on

International Yoga day on 21 June 2021.

- A meeting of the Alumni Association was organized on 27 November 2021 in which past students provided their feedback regarding college activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of Management :

Our esteemed management Vile Parle Mahila Sangh strongly believes in its comprehensive vision that is 'Agratah Pathi Sadaiva Gamyatam', which means (Always moving forward on the path of progress...)

Our college pursues its mission which is as follows:

Achieving excellence through rigorous academic commitment and discipline.

The Governing body and College Development Committee (CDC) prepares and executes short-term and long-term development plans of the institute. Regular meetings are held by Management for planning and execution of the programmes. The planning is carried out keeping in view the benefit of all stakeholders.

Our teachers under the able leadership of the Principal of the college dedicatedly work for all the Academic and co-curricular portfolios assigned to them like Admission Committee, Exam

committee, Sports Dept., Students' Council, N.S.S.Internal Complaints Committee, Grievance Redressal Cell, Career Counselling and Placement cell etc. Academic calendar is well prepared at the beginning of the academic year and teachers play important role in decision making for all related activities.

IQAC of the college enables participatory work environment. It also fosters a healthy competitive atmosphere and helps to achieve excellence as per institution's mission. The teacher co-ordinators organise various activities aiming at maximum benefits to students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Governing Body takes all the academic and administrative decisions in the best interests of the college. The various college committees headed by the Principal effectively implement these decisions.. IQAC instructs the department Head/ Co-Ordinator to conduct the activities of the department and keeps track of co-curricular and extra-curricular activities in the college.

Case study showing practicing decentralization and participative management:

Our college has a democratic setup where the Managing Committee, College Development Committee and IQAC work in accordance with all the Departments and Committees to carry out systematic and effective functioning, The members of all committees give their inputs enthusiastically while arranging any programme where duties are assigned to teachers including organising, judging ,report writing etc.

One such case study of decentralization and participative management is of Students' council:

Students' council organises various competitions and programmes for the students throughout the year. In academic year 2021-22 various competitions were organised like poetry recitation, essay

writing, dance competition etc. Students' Council invites well known subject experts for guidance lectures. Non-teaching staff also co-operates for making necessary arrangements, leading to participative management in all activities at the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our college has Career Counselling and placement cell under which a strategic plan is made for benefit of our students. We see to it that guidance is given to students about various career avenues. Subject experts from respective areas are invited for delivering the lectures. Career counselling cell and Placement Cell also organises seminars and workshops for students. The activities are planned well in advance and executed for all students.

In academic year 2021-2022 following programmes were arranged:

- Seminar on "Career Prospects in Aviation" by Fly High Academy on 23/11/2021.
- Campus Placement Drive by Fly High Aviation Academy 24/11/2021.
- Webinar on "Financial Literacy" by ICICI Disha Trust" 19/01/2022..
- Seminar on "Aviation, Hospitality and Tourism" by Amigo Academy 05/03/22.
- Webinar on "Foreign Studies and Scholarships" by Envision Academy on 22/03/2022.

Through these programmes students can interact with respective subject experts. These programmes also lead to soft skills enhancement and leads to Personality Development of students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

6.2.2 Describe the organogram of the Institution within a maximum of 200 words.

Institutional Set-up and hierarchy:

The Governing Body of Vile Parle Mahila Sangh takes utmost care in Policy making and College Development Committee handles the issues about administration, infrastructure, students' requirements, etc. The decision-making procedures are made at appropriate levels in the organizational hierarchy. Statutory bodies such as IQAC Cell, Anti-ragging Cell, Grievance Redressal Cell, Internal Complaints Committee etc. addressed the issues as per the university/government rules and regulations which are also a part of the organizational structure of the institution.

Organogram of the institution (kindly refer to institutional website)

Organogram of Teaching and Non-teaching staff: (Ref. Additional Information uploaded)

Our college is affiliated to S.N.D.T. Women's University, Mumbai and abides by all the rules and regulations of the same. Department heads supervise their respective departments. Faculty members are ranked, in descending order -eg. Professor, Associate Professor, and Assistant Professor. The institutional administration is led by Office Superintendent. The Office Superintendent provides leadership and direction for administrative functions that generally includes admissions, student services, institutional support, maintenance and correspondence with stakeholders.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.ljncollege.in/assets/pdf/facilities/6.2.%20Institutional%20Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following welfare measures are in place which are provided by our college and management: -

For Teaching Staff:

- Encouragement and support to teaching and non-teaching staff for participating in Seminars ,Conferences,Workshops
- Felicitation of teachers by our management on their professional achievements such as completion of Doctoral Research as well as completion of twenty five years of their service in the institution.
- Felicitation of teaching staff on their superannuation.

For Non-teaching staff:

- Laundry allowances and uniforms are given to Class-IV employees.
- Felicitation of Non-teaching staff on their superannuation by management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A performance appraisal system is in place in our institution. Our college has maintained Self-Assessment Report for assessment of the faculty members. Performance appraisal of the teachers is conducted annually. Each faculty member submits a self-appraisal

to the Principal. It passes first through the Head of the Department and then to the Principal for remarks. Besides that, service book, employee record, incoming and outgoing registers are maintained. Bio-metric system is in place to record staff attendance. IQAC creates awareness among faculty on their performance in teaching and research. Students' feedback on teacher's evaluation is also recorded every year. Students evaluate the performance of their teachers. The outcome is analysed by senior faculty and discussed with the concerned teacher. The evaluation of teachers by students is a valid and effective measure of teaching effectiveness. Self appraisal system for Non-teaching staff is also in practice.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Accounts are audited regularly. When there are additional expenses over and above the budget stipulations; special sanction is to be taken from the governing body Vile Parle Mahila Sangh. The governing body arranges for the internal audit. Audit is presented to a certified Chartered Account. External Financial Audit is conducted every year in the month of May and the audited Balance-sheet is received in the month of September. The external audit for college is conducted by Ketkar and company.

Scholarship audit is conducted by government at periodic intervals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has two faculties

- 1) Degree College Arts (Aided) and
- 2) Degree College Commerce (Unaided)

One of the major sources of funds is fees. For both the faculties the college follows the prescribed fee structure given by SNDT Women's University, Mumbai.

All resources are utilized optimally by the college for maintenance of infrastructure and student activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC takes systematic efforts to achieve academic excellence and prepare strategies to enhance quality in academic and administrative performance of the institution.

The two examples of best practices institutionalized as a result

of IQAC initiatives are:

Example 1.

Qualitative Teaching and Learning Process:

Teachers update themselves by attending Seminars/Webinars for improving teaching methods as well as related to new teaching learning modes. Our teachers implement following methods for imparting interactive and effective teaching.

- Study tours
- Assignments to students.
- PPT Presentations.
- Using media like films, T.V., Literature, Documentaries, Websites
- Guidance lectures by experts.

We conduct regular departmental meetings with the Principal and Faculty members for

continuous inputs. Periodical Internal Academic Audits and Regular Parents Teachers' meetings to discuss the performance of students in exams are conducted.

Example 2.

Enrichment of Research:

IQAC encourages teachers to participate and present papers in the national and international seminars/webinars, conferences and workshops. The IQAC motivates the faculty to undertake quality research and publish research findings in peer reviewed journals. Our faculty members publish research papers widely at state, national and international level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC assures maintenance of the internal quality by following:

The academic quality of the institution is also maintained by the efficient teaching-learning process.

Example 1.

Feedback from students regarding teaching-learning process

Faculty members of the college take utmost care for better learning outcomes of their academic programmes and activities. The IQAC of the college gets the feedback from students regarding teaching-learning process every year. The performance of teaching faculty is evaluated by students by means of teacher assessment questionnaire/feedback. The feedback information is used to evaluate the learning outcome, effectiveness of academic programme. The faculty uses this information to develop and improve academic programmes in the College.

Example 2.

Teaching-learning & evaluation process monitored by IQAC

IQAC monitors the teaching-learning process according to teaching plan submitted by all faculty members. IQAC in its meeting reviews the teaching-learning process, structures & methodologies of operations and gives feedback to faculty members.

The faculty members conduct surprise tests, seminars, group discussion, assignments and verbal test.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	https://www.ljncollege.in/assets/pdf/aqar/Annual%20Report%20of%20the%20Institution%202021-22%20(1)%20(1).pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

<p>Sr. No.</p> <p>Name of Activity</p> <p>Date</p> <p>Resource Person</p>

Collaborating

Agency

1.

Gender Sensitization

30/11/2021

Ms Jyoti Mhapasekar

Stree Mukti Sanghatana

2.

Sixty Years of thl.e Dowry Prohibition Act

08/12/21

Ms Asha Kulkarni

Indian Anti-Dowry Movement

3

Minority Day

20/12/2021

Dr. D.D.Kamble

-

4

Voter Awareness

25/01/2022

Dr Satyendra Raje

-

5.

Comprehensive Sexuality Education

11/02/2022

Ms Sanjana Maurya

Family Planning Association of India

6

Street-Play Workshop

07/03/2022

Mr Sumit Tambe,

Ms Anuja Tambe

Anu Mit

7.

Anaemia Awareness amongst Women

31/03/2022

Dr Sunita Kulkarni

-

- Annual gender sensitization action plan
- Specific facilities provided for women in terms of:
 1. Safety and security:

CCTV Coverage, Anti-ragging Cell, Grievance Redressal Cell, Womens Cell are available in the Institution

1. Counselling:

The Mentors are frequently do counselling of students having

issues

1. Common Rooms:

The common room have tables, chairs, mirrors, wash basin bathroom attached with.

- 1. Day care center for young children: N.A.
- 2. Any other relevant information

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management:**

We have kept separate dustbins for the Solid and dry waste which is regularly collected by the Municipality.

- **Liquid waste management: Nil**

- Biomedical waste management Nil
- E-waste management:

Yes. NGOs are approached that collect E-waste from the college within certain intervals.

- Waste recycling system: Nil
- Hazardous chemicals and radioactive waste management:

Not Available

Provide web link to

- Relevant documents like agreements/MoUs with Government and other approved agencies
- Geo tagged photographs of the facilities

Any other relevant information

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. Restricted entry of automobiles

<p>2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping</p>	
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File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p style="text-align: center;">E. None of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information :</p>	<p style="text-align: center;">A. Any 4 or all of the above</p>
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Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college regularly since inception celebrates the International Yoga Day and arrange the expert to give actual demo and training about the Yogasanas. Apart from that, it also regularly arginases the Gender Sensitization programmes on the issues like menstruation, dowry system, safeguards for women etc. The college celebrates Marathi Bhasha Din, Vachan Prerna Din, Constitutional Day on 26th November. The NSS department also organizes various Outreach activities wherein large number of students work together and share their ideas and experiences with each other. The students belonged to divergent religious and social background participate on the elocution, rangoli, essay writing competitions which enables them to understand the spirit of togetherness. The national days like Republic Day and Independence Day are instrumental in cultivation of the feeling of National Unity and Integrity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The topics in the syllabus of Sociology, Economics and History are also relevant to the responsibility of the government and citizens towards society in general and women, children, downtrodden etc. The History of America, China, Asia, Mughals, Ancient India are also significant from the point of view awareness of cultural and political history. The Foundation Course Syllabus contains topics dealing with constitutional obligations: values, rights, duties and responsibilities of Indian citizens as well as gender sensitisation issues. Our college observes events such as Constitutional Days, Voters Awareness, Minority Rights Day, Independence and Republic Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.ljncollege.in/degree/syllabus-ba
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes various programmes of National Importance for the students such as Constitutional Day on 26th November, Independence Day, Republic Day. Celebration of Marathi Bhasha Din, APJ Abdul Kalam's Vachan Prerana Din etc. are regularly observed by the college to cultivate the national unity and integrity amongst the students as they are being the future citizens of India. Apart from that University Foundation Day, Chhatrapati Shivaji Maharaj Jayanti, Savitribai Phule Jayanti, Dr. Babasaheb Ambedkar Jayanti, Mahtma Gandhi Jayanti are observed in the College.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices 1

Title of the Practice: Initiative for Skills Training for Enhanced Career Opportunities for Students

Career Oriented Programme

Objectives:

1. To equip students with certain skills.
2. To instill competencies.

Context:

The institution provides value added Certificate Courses to all the students.

The Practice:

The institution offers a Career Orientated Programme to every student in the college comprising of 40 hours every year, the total Course being of 120 hours.

The lectures during the lockdown were conducted on online platforms, namely Google Meet and Zoom.

Obstacles Faced/Resources Required:

Technical issues regarding internet connectivity- App installation.

Evidence of Success:

Career Counselling and Placement guidance.

Best Practice 2

Title of the Practice:

Examination Assistance during the Pandemic

Objectives:

1. Guiding students.
2. Easing students' anxieties and difficulties.

Context:

Due to COVID 19 examinations was disrupted. A college level committee Guidance and Counselling-Covid 19 was set up.

The Practice:

The Guidance and Counselling-Covid-19 committee and the Examination Department assisted:

1. Online submission of Internal Assessment Test marks.
2. Orientation.
3. Submission of online examination forms.
4. Submission of student data.
5. Preparing result.
6. Keeping track of examination.

7. Regular interaction.

Obstacles Faced/Problems Encountered:

internet connectivity

Evidence of Success:

Updation and correction of results.

Resources Required:

Strong internet connectivity

File Description	Documents
Best practices in the Institutional website	https://www.ljncollege.in/assets/pdf/aqar/2021-22/b/best-practices1.pdf
Any other relevant information	https://www.ljncollege.in/assets/pdf/aqar/2021-22/b/best-practices2.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution is affiliated to SNTD Women’s University, Mumbai founded in 1916 by Maharshi Dhondo Keshav Karve, a pioneer in women’s education and social reform, with financial assistance from Shri. Vitthaldas Thackersey and envisioned a nation of educated, enlightened and cultured women. Our parent body, Vile Parle Mahila Sangh, established in 1952 is constituted of women, is solely managed by women members and ventured in women’s’ education in 1969 when they stated Lions Juhu Nandlal Jalan Mahila Mahavidyalaya solely for women.

Since then, our institution has assisted thousands of girl students to attain their degrees, both graduate and post graduate, enabling them to face the job market confidently. Our add on and enrichment programmes and courses along with the certificate courses under the career-oriented programme aim at enhancing the students’ competencies and facilitating

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To offer Spoken English as a Addon Course to all students for better proficiency in English
2. To raise funds for physical facilities.